

*FULL TIME BC TEAMS*  
*TEAM FEE REFUND POLICY*

*Edited Sept 2009*

**DEFINITIONS**

1. These terms will have these meanings in this policy:
  - a) “Athletes” are referred to in this policy as the BC Freestyle Ski Team full time members.
  - b) “Official Training Calendar” – the period during which the Performance Program is scheduled and delivered to the BC Freestyle Ski Team members and it usually starts on May 15 and continue until the last scheduled competition event is finished. The Official Training Calendar will have rest periods with no scheduled trainings.
  - c) “Performance Program” – the programs delivered by the BC Freestyle Ski Team. The word “Performance” is used to describe provincial level athletes that are in the “Learn to Compete” and “Train to Compete” stages of athlete development (reference: Canadian Freestyle LTAD Volume 1).
  - d) “Reimbursement Period” – the length of absence in number of days of the Athlete during the Official Training Calendar. The minimum number of days for each Reimbursement Period is 90 days.

## **PURPOSE**

2. BC Freestyle Ski Association is committed to provide and operate an effective Performance Program that produce the best podium results for the Athletes. To achieve this goal, BC Freestyle Ski Association requires revenue to hire coaches and pay for their expenses. Team fees collected from the Athletes are the major source of this revenue. The purpose of this Policy is to provide clear guidelines on a fair basis to process team fees refund requests from the Athletes without hampering the efficient delivery of the Performance Programs by the BC Freestyle Ski Association .

## **SCOPE AND APPLICATION OF THIS POLICY**

3. All team fees must be paid in full before any reimbursement will be considered.
4. Any athlete participating on the BC Freestyle Ski Team at any time who is injured, suffers from an illness, is deceased, has a family member who is deceased or suffers from a terminal illness may be eligible for a partial reimbursement of the team fees they have paid for the current ski season. Request for any team fees paid prior to the current ski season shall be reviewed by the BC Freestyle Ski Association on a case by case basis.
5. When the circumstance is for medical reason it must be supported by a physician's statement outlining the injury or illness and its prognosis. Once the Head Coach approves and signs the rehabilitation plan the "Reimbursement Period" will start. At this point BC Freestyle Ski Association will have the right to replace the Athlete's spot with that of another athlete for the period of time that it takes to re-habilitate. During the re-habilitation period injured Athletes will have access to strength and conditioning services normally provided to the Athletes. Should there be a cost to BC Freestyle Ski Team for this, it will be passed on directly to the Athlete who has used these services.
6. Athletes that are rehabilitating from an injury are considered eligible for a refund if they meet the deliverables in the rehabilitation plan signed off by the Head Coach.
7. Any Athlete that is considering retirement has May 1 to June 30 each year to be considered for a partial reimbursement for this circumstance.
8. All reimbursements will be considered by e-mail request to the High Performance Program Director at [info@bcfreestyle.com](mailto:info@bcfreestyle.com). A committee will consider partial re-imburement. This will include the BC Freestyle Ski Association President (or suitable replacement), High Performance Program Director and the Head Coach of the BC Freestyle Ski Team. In the e-mail request Athletes must include the training that was missed or will be missed and the reasons for his/her absence.
9. In the event that the reason for the team fees refund is a matter of complaint for the Performance Program delivered by the BC Freestyle Ski Association, it shall be dealt with

in accordance with the Complaint Policy and the Appeal Policy before the reimbursement request can be justified.

## REIMBURSEMENT SCHEDULE

10. Athletes have up to 60 days after the start of the proposed Reimbursement Period to submit a request for reimbursement.
11. The Reimbursement Period will not cover the non-training days in the Official Training Calendar. The Canadian Freestyle Ski Association membership and license fees and BC Freestyle Ski Association membership fees which are paid from the team fees are non-refundable.
12. Reimbursement to Athletes who are eligible for a refund will be distributed according to the below repayment schedule, based on missed training or BC Team services:

1 <sup>st</sup> reimbursement period (90 - 180 days)	\$500.00
2 <sup>nd</sup> reimbursement period (180 - 270 days)	\$500.00
3 <sup>rd</sup> reimbursement period (270 + days)	\$500.00
Maximum reimbursement	\$1500.00