



## Job Posting: Girlstylerz Program Manager

**Position Title:** Girlstylerz Program Manager

**Organization:** Freestyle BC

**Location:** Flexible within BC

**Employment Type:** Part-time, Contract

**ABOUT FREESTYLE BC** In partnership with Freestyle Canada and the freestyle skiing community throughout British Columbia, Freestyle BC enhances the growth and development of quality sports programming and sports excellence. This programming aligns with Freestyle Canada’s Long Term Athlete Development framework and emphasizes safety in a participant-centered, ethically based system that encourages lifelong participation in the sport of freestyle skiing in British Columbia. Freestyle BC is dedicated to enhancing the sports experience for female athletes, coaches and officials. We aim to increase female participation and retention by providing quality coaching programs, educational resources, engaging events, and meaningful training opportunities, focusing on inclusivity, training excellence, and coach development.

### General Description

To work in partnership with Freestyle BC staff, Freestyle Canada’s ‘Women in Freestyle’ Committee and our Local Sports Organizations to build sustainable programming that supports the needs of our athletes and clubs.

**Part-time:** Must be available to work some weekends and travel as needed.

**Compensation:** \$20-\$25 per hour depending on experience

### Position Overview:

We are seeking a passionate and experienced individual to lead and manage the Girlstylerz program in BC. The successful candidate will oversee program development, coach recruitment, and the implementation of events across various regions in BC. This role is crucial to our goal of fostering excellence, community, and sustainability within the Girlstylerz movement.

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## Key Responsibilities:

1. **Program Management:** Lead the Girlstylerz initiative, focusing on inclusive grassroots experiences, quality training programs, and coach recruitment and retention.
2. **Event Coordination:** Organize and deliver up to 27 Girlstylerz events, including regional camps, provincial competitions, and training camps centred around engaging, enhancing and supporting the women of our community.
3. **Coach Development:** Collaborate with Freestyle Canada and regional partners to develop and deliver coaching programs, ensuring coaches receive necessary certifications and ongoing support.
4. **Community Engagement:** Engage with key stakeholders, including resorts, clubs, and regional sports organizations, to ensure program success and sustainability.
5. **Resource Development:** Update and digitize the Girlstylerz program manual and create a comprehensive web platform to support ongoing program delivery.

## Qualifications:

1. **Experience:** Minimum five years of experience in sports program management or coaching, preferably within a youth or community sport setting.
2. **Education:** Bachelor's degree in Sports Management, Education, or a related field is a plus.
3. **Skills:** Strong leadership, communication, and organizational skills. Ability to work collaboratively with diverse stakeholders.
4. **Passion:** Commitment to promoting female sports participation and fostering an inclusive and supportive environment.

## Expectations:

### Administration

1. Maintain professional quality records of all job-related activities
2. Use Freestyle BC's file-sharing platform
3. Follow Freestyle BC's expense reporting processes
4. Respond to phone calls and emails promptly

### Financial

1. Budget creation & management
2. Responsible for creating a high-quality program and keeping within the budget
3. Additional tasks and responsibilities as directed.

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## Skill Set and Experience

1. Working understanding of the BC amateur sport system
2. Leadership experience
3. Ability to work collaboratively with Freestyle BC's small team of staff
4. Coaching experience, especially in a high-performance context, is an asset
5. Excellent written, verbal, and presentation communication skills
6. Proven ability to find and create effective solutions to challenges
7. Ability to think analytically, negotiate and maintain productive relationships
8. Experience in talent evaluation and identification
9. Experience in policy creation as an asset
10. A pre-existing understanding of BC's freestyle skiing sports system is an asset
11. Comfortable with computers, especially with Microsoft Office
12. A successful candidate must share the values of Freestyle BC

## Why Join Us?

- Be part of a dynamic team committed to advancing gender equity in sport.
- Make a tangible impact on the lives of female athletes and coaches across BC.
- Enjoy a flexible work environment with opportunities to travel and engage with communities throughout the province.

## Application Process:

Please submit your resume and a cover letter outlining your qualifications and experience.

Applications will be accepted until September 15th, 2024.

## Contact Information:

Please send your resume and cover letter to [info@freestylebc.ski](mailto:info@freestylebc.ski)

Freestyle BC is an equal opportunity employer. We encourage applications from all qualified individuals.

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